



SHREE MAHARSHI DAYANAND SARASWATI KELAVANI MANDAL MANAGED

SMT. C.C. MAHILA ARTS & SHETH C.N. COMMERCE COLLEGE, VISNAGAR

(Affiliated to Hemchandracharya North Gujarat University, Patan)

NAAC-REACCREDITED - "B"

Dr. M.F. Patel

M.A., Ph.D.

(M) 94262 79181

Station Road, Nr. Dosabhai Bag,

VISNAGAR - 384315. Dist. Mehsana - GUJARAT.

(O) : 02765 - 220155

Email : ccmnc@yahoo.com, patelmf@yahoo.co.in

Web : ccmnccollege.org

Ref. No. :

Date :

Procedures and policies for maintaining and utilizing physical, academic and support facilities :

The management of our institution believe in the maximum utilizations of the various funds and grants for the development of infrastructure, academic and support facilities in consultation with the Principal and IQAC. The institution has a committee to ensure optimum allocation and utilization of the available finance. It functions in the following manner. The institution collects suggestions and complaints from the students and staff members. The committee classifies it based on requirements and then it is forwarded to the head of the institution. The head of the institution solves the problem and makes suggestions to the related person who looks after the maintenance task. Allocate appropriate financial aid to the requirement. The institute invites tenders from different agencies. Compare the prizes and makes selection on the basis of lowest cost and quality work.

The Library is equipped with Soul software. It has many books, reference books, magazines and reading facility for the students. Library facilities are open to the students of not only our college but also students and researchers of other institutes. The institute recruits a librarian and a peon for the maintenance and utilization of library resources. The books are purchased every year for the faculties and students on demand and requirement. The library is functioning through strictly following the library rules. A register is maintained to keep the record of all the readers. SCOPE exams are conducted two times in a year in DELL lab. The college offers computer subject and all practical exams are conducted in computer labs. Both labs are maintained with up-to-date systems. All Sports amenities are under the in charge of the Director of Physical Education. A room is kept aside for keeping Sports utilities. Sports Committee monitoring and cares of sports facilities and equipments. Classrooms and building are kept clean every day.

