



SHREE MAHARSHI DAYANAND SARASWATI KELAVANI MANDAL MANAGED

## SMT. C.C. MAHILA ARTS & SHETH C.N. COMMERCE COLLEGE, VISNAGAR

(Affiliated to Hemchandracharya North Gujarat University, Patan)

NAAC-REACCREDITED - "B"

Dr. M.F. Patel

M.A., Ph.D.

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Ref. No. :

Date :

Date: 12/11/2022

### Minutes of the meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held today in the Conference Room at 11:00 am. IQAC Coordinator Shri J.G. Metiya proposed the name of Dr. M.F. Patel, Principal and the Chairperson to preside over the meeting. He accepted the invitation and took the Chair. In the meeting following topics/issues were discussed, resolution passed and decisions were taken:

1. IQAC Coordinator read the minutes of the previous meeting and it was confirmed and recorded.
2. Discussed and finalized to organize a national seminar in Commerce Department.
3. Discussion was held and planning was done for various expert lectures.
4. Discussion was held and instructed to celebrate the Birth Anniversary of Poets, Leaders and Martyrs.
5. It was decided to encourage the students to have maximum participation in Inter college sports competitions.
6. The responsibility for the submission of data for AISHE has been assigned to coordinator of AISHE Dr. C.H. Patel.
7. Discussed and gave responsibility for planning of Annual Prize Distribution and farewell function of last year students.
8. As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with vote of thanks to the Chair.

Sr. No.	Name	Designation	Signature
1	Dr. M.F. Patel	Chairperson	
2	Shri J.G. Metiya	Coordintor	
3	Dr. M.T. Gandhi	Management Representative	



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4	Shri Yogeshbhai Maniar	Industrialist	
5	Shri Niketubhai Maniar	Student Alumni	
6	Shri Chandrakantbhai Patel	Community Representative	
7	Dr. M.B. Patel	Associate Professor	
8	Dr. J.M. Chaudhari	Associate Professor	
9	Shri K.K. Chaudhari	Associate Professor	
10	Dr. K.G. Judal	Associate Professor	
11	Dr. M.L. Patel	Assistant Professor	
12	Dr. C.H. Patel	Assistant Professor	
13	Dr. D.B. Chaudhari	Assistant Professor	
14	Shri M.S. Maniar	Student Alumni	