



SHREE MAHARSHI DAYANAND SARASWATI KELAVANI MANDAL MANAGED

SMT. C.C. MAHILA ARTS & SHETH C.N. COMMERCE COLLEGE, VISNAGAR

(Affiliated to Hemchandracharya North Gujarat University, Patan)

NAAC-REACCREDITED - "B"

Dr. M.F. Patel

M.A., Ph.D.

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Ref. No. :

Date :

Date: 18/06/2022

Minutes of the meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held today in the Conference Room at 11:00 am. IQAC Coordinator Shri R. B. Shrimali proposed the name of Dr. M.F. Patel, Principal and the Chairperson to preside over the meeting. He accepted the invitation and took the Chair. In the meeting following topics/issues were discussed, resolution passed and decisions were taken:

1. IQAC Coordinator read the minutes of the previous meeting and it was confirmed and recorded.
2. Academic calendar of the institution in accordance with university calendar was finalized.
3. Date was fixed for Orientation Programme for the newly admitted students.
4. Committee restructured various college committees for the better implementation and organization of co-curricular & extra- curricular activities.
5. Planning for enrollment of new students in NCC & NSS and decided some activities for social awareness and other extension.
6. Discussion on Whatsapp groups and decided to make Whatsapp groups of semester-wise.
7. Discussion on MOU and decided to make MOU with other institutes and NGO.
8. Discussion on Azadi ka Amrit Mahotsav and planned various activities.
9. The IQAC decided to organize the Walk-In Interview.
10. Senior faculty Shri J.G. Metiya selected as the IQAC Coordinator w.i.f. 01/11/2022 instead of Shri R.B. Shrimali and approved the resignation of Shri R.P. Jani as a local representative.
11. Discussion on result of university examination.
12. As there was no other matter to discuss, all the members appreciated the effort of the institution and the meeting ended with vote of thanks to the Chair.



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Sr. No.	Name	Designation	Signature
1	Dr. M.F. Patel	Chairperson	
2	Shri R. B. Shrimali	Coordintor	
3	Dr. M.T. Gandhi	Management Representative	
4	Shri Yogeshbhai Maniar	Industrialist	
5	Shri Niketubhai Maniar	Student Alumni	
6	Shri Chandrakantbhai Patel	Community Representative	
7	Shri J.G. Metiya	Associate Professor	
8	Dr. M.B. Patel	Associate Professor	
9	Dr. J.M. Chaudhari	Associate Professor	
10	Shri K.K. Chaudhari	Associate Professor	
11	Dr. K.G. Judal	Associate Professor	
12	Dr. M.L. Patel	Assistant Professor	
13	Dr. C.H. Patel	Assistant Professor	
14	Dr. D.B. Chaudhari	Assistant Professor	
15	Shri R.P. Jani	Local Representative	
16	Shri M.S. Maniar	Student Alumni	